

INTERNATIONAL SOCIETY FOR CULTURAL HISTORY ~~DRAFT~~ CONSTITUTION

1. Society

(i) The Society shall be known as THE INTERNATIONAL SOCIETY FOR CULTURAL HISTORY. This title may be translated into other languages by members working on behalf of the Society, provided that the Committee is notified, and the English title is provided alongside.

(ii) The objects of the Society shall be to promote and disseminate academic / scientific research in cultural history in furtherance of the education of the public.

2. Membership

(i) Membership of the Society is on a personal basis only. Membership fees, concessionary rates, and the period for which they apply, will be fixed from time to time by the Committee.

(ii) Members will be designated 'Founding Members' who join the Society prior to the closing day of the Inaugural Conference 2008.

3. Affiliations

(i) The Committee will have the power to enter into affiliation agreements with appropriate academic organisations, if such affiliations further the aims of the Society.

(ii) The Committee will have the power to negotiate affiliation fees and to determine the services of the Society to which members of affiliated organisations will be entitled.

4. The President

(i) The President shall be elected by the Committee and shall hold office for one year, and may be re-elected for a further year.

(ii) If for any reason the President is unable to take up or continue in office the Committee may fill the vacancy from among the elected members of the Committee or if no-one is available from the Committee from among the other members of the Society.

5. Officers

(i) The Officers of the Society shall be: the Chair, the Treasurer, and the Secretary.

(ii) The Chair of the Committee, the Treasurer, and the Secretary shall be elected by the Committee from among the elected members of the Committee and their tenure of office shall be for a period of three years in each instance.

(iii) If for any reason any officer is unable to take up or continue in office the Committee shall fill the vacancy from among the elected members of the Committee or if no one is available from the Committee, from among the other members of the Society.

(iv) Only one office may be held by a member at any one time.

(v) Office holders may at the end of their term of office complete their elected period of membership of the Committee. Office holders may complete their term of office of three years even if their elected period of membership of the Committee has expired.

(vi) The Committee may re-elect an officer to the same position named in 3.ii annually for a maximum further period of three years and thereafter he or she shall not be eligible for election to the same office until the lapse of one year.

6. Committee

(i) The Committee of twelve shall be elected initially by a show of hands at the Inaugural General meeting, having been duly proposed and seconded by those present. Subsequently, the Committee will be elected by postal or email ballot, candidates having been proposed and seconded by members in writing.

(ii) It shall consist of (a) the President ex officio, (b) the Officers, (c) the Editor or joint-Editors, or proposed Editor or joint-Editors, of any Journal that the Society may publish, or may be planning to publish, ex officio, (d) the Editor or joint-Editors, or proposed Editor or joint-Editors, of any publications series that the Society may establish, or may be planning to establish, ex officio, and (e) nine further members of the Society.

(iii) The term of the elected members shall be three years (except in the case of officers, whose elected period of tenure is suspended). Two members shall retire each year and shall not be eligible for re-election until the lapse of one year.

(iv) After the first two years of the Society, candidates for election to the Committee must have been members of the Society for at least one year.

(v) The Committee shall have the power to co-opt (a) to complete the Office holders, (b) to complete the membership of the Committee [6 (ii) (e)], and (c) for specific purposes. Such co-opted members shall serve until the subsequent Annual General meeting.

(vi) The Committee shall have the power to form such Sub-Committees as may be appropriate to further the objects of the Society.

(vii) Four members of the Committee shall form a quorum.

(viii) If non-attendance is recorded at more than three successive meetings of the Committee membership of the Committee shall lapse unless adequate explanation is given to the satisfaction of the Committee.

7. Sub-committees

from (i) All Sub-Committees are responsible to the Committee and shall report to the Committee as required by the Committee's agenda. (ii) Membership shall normally be drawn ~~from~~ from the membership of the Committee. The Convenor shall be a member of the Committee. (iii) The Committee may grant powers of co-option to membership to individual Sub-Committees. (iv) Each Sub-Committee shall be subject to review annually by the Committee.

8. The Society's Journal

(i) The Committee is empowered to publish or to co-operate in the publication of a journal on behalf of the Society to further the objects of the Society.

(ii) The membership of the Editorial Board shall be determined by the Committee and the Editorial Board shall be responsible to the Committee and shall report to the Committee as required by the Committee's agenda.

(iii) The Editorial Board shall consist of (a) the Chair of the Committee ex officio (b) one of the elected members of the Committee chosen by the Committee to represent the Society (c) at least two joint Editors and a Reviews Editor.

(v) The Editors shall be elected by the Committee. Normally an Editor shall serve for a term of six years. Any extension (for a maximum of three years) shall be at the discretion of the Committee. A retiring Editor shall not be eligible for re-election as an Editor until a period of three years has elapsed.

(vii) The Editorial Board shall meet or confer at least once a year. Its Chair shall be elected from the membership of the Editorial Board or, when absent, the Chair of the Committee. The Secretary shall be one of the Joint Editors, by agreement. The quorum shall be three, one of whom shall be one of the persons referred to at 8 (iii) a and b.

9. Other Publications

(i) The Committee shall have the power to authorise other publications which will further the objects of the Society.

h (ii) The Committee may appoint one or more ~~Series Editor~~ ^s Series Editor^s to represent the Society with responsibility to the Committee.

(iii) A Series Editor shall be a member of the Committee and shall serve for a term of up to six years. Any extension (for a maximum of three years) shall be at the discretion of the Committee. A retiring Series Editor shall not be eligible for re-election until a period of three years has elapsed.

(iv) A Series Editor shall have the power to appoint a person or persons to be responsible for a specific publication.

10. AGM

(i) The Annual General Meeting shall be held at a Conference following the end of the calendar year.

(ii) The Secretary shall give at least one month's notice of the AGM via email or by post to those members who do not have an email address.

(iii) The Annual General Meeting shall undertake the following business: (a) The reception of the Report of the Committee. (b) The reception of the Treasurer's Report. (c) The reception of the Report of the Editorial Board of the Society's Journal. (d) The reception of the any other reports as deemed necessary by the Committee. (e) The reception of the Chair's Report on the ballot for the election of members of the Committee. (f) The approval of a qualified person to examine the Society's accounts for the coming year. Such a person shall have the ability and experience in accountancy matters and be independent of the Committee. (iv) The Chair shall be taken by the Chair of the Committee or in the Chair's absence by such member of the Society as the meeting shall determine. (v) Twenty members of the Society shall form a quorum.

13. Extra-ordinary General Meeting

(i) The Secretary shall summon an Extra-Ordinary General Meeting at the request of the Committee or upon the written request of at least twenty members of the Society. Such request shall state the purpose for which the meeting is to be held. (ii) The Secretary shall give at least one month's notice in writing to all members by the same means as specified in 9(ii). (iii) The Chair shall be taken by the Chair of the Committee or in the Chair's absence by such member of the Society as the meeting shall determine. (iv) Twenty members of the Society shall form a quorum.

14. Constitution

(i) Amendments to the Constitution shall be made only at a properly convened Annual General Meeting or Extra-Ordinary General Meeting. Proposals to amend the Constitution shall be made by either the Committee or by twenty members of the Society who shall submit their proposals in writing to the Committee. (ii) Proposals to amend the Constitution shall be detailed on the Agenda of the Annual General Meeting or Extra-Ordinary General Meeting. (iii) Amendments to the Constitution shall be deemed to be carried only if they receive the votes of two-thirds of members present and voting.